

As voted by the Board of Trustees and in accordance with the notice of the meeting, the monthly Workshop Meeting of the Board of Trustees of the Portland Water District was held in the Nixon Training Center at the general offices of the District, 225 Douglass Street, Portland, Maine, on Monday, August 12, 2024. In attendance from staff were C. Crovo, D. Kane, J. Wallace, S. Firmin, J. Hudak, D. Katsiaficas, M. Demers, and C. Cote.

All Trustees were present. President Lunt opened the workshop meeting at 5:40 p.m.

1. Capital Projects Update

Greg Pellerin, Senior Project Engineer, provided an update on the following 2024 Capital Improvement Projects.

Wastewater:

- North Windham Wastewater Project
- EEWTF Secondary Clarifiers
- WW Pump Stations

Water:

- New Windham Center Tank
- Water Main Renewals
- Master Planning
- Stroudwater Transmission Main

A copy of his presentation is attached.

2. EPA Audit

Jim Wallace, Director of Operations – Water, gave a brief overview of the recent audit performed by the EPA.

The EPA reportedly was pleased with PWD's Facilities, Asset Management System, Vulnerability Assessment, and Emergency Response Plan. They were pleased to see that the SCADA system is separate from the network and internet.

Staff shared Secchi Disk transparency, turbidity, and fecal coliform data. One auditor specifically wanted to review turbidity in light of recent storm events. They were skeptical of the District's waiver of filtration but after reviewing PWD data understood that the water quality of the Lake was so good that it allowed PWD to have a waiver.

Areas of review by EPA staff included:

Ozone Generator #1 which is out of service - This was the biggest deficiency; due to the fact we no longer have ozone redundancy.

They extensively reviewed every written log sheet - particularly the wording of logs. It was recommended PWD could better explain what was done; they were not interested in comparing with the documentation in our Asset Management System.

They found spikes in readings, calibrations, and cleanings did not coincide with Station Sheet's documentation. Again, they were not interested in comparing with the documentation in our Asset Management System.

The EPA staff inspected the water storage tanks. Two concrete bases are in poor shape (Gowen and Standish). These two bases were addressed during rehabilitation in 2008 & 2009 but will need to be done again. District staff could not find a couple of the tank's overflows due to an overgrowth with vegetation.

Overall, they thanked us and said they were impressed with everyone they met. One auditor remarked, "I've been all over the world and I think this is the best water supply I've ever seen."

Trustee Willett joined the meeting at 6:05 p.m.

3. Other Business

None

4. Executive Session

The Board will go into Executive Session pursuant to 1 M.R.S. §405 (6)(E) for consultation with the District's attorney regarding legal rights and responsibilities of the Board.

Trustee Siviski made a motion to go into executive session, pursuant to 1 M.R.S. §405(6)(E) legal rights and responsibilities, for consultation with the District's attorney, seconded by Trustee McCann. All in favor.

Trustee Siviski made a motion to come out of executive session, pursuant to 1 M.R.S. §405(6)(E) legal rights and responsibilities, for consultation with the District's attorney, seconded by Trustee Crockett. All in favor.

5. Adjourn

The meeting was adjourned at 6:55 p.m.

Submitted by,

Donna M. Katsiaficas
Clerk