

As voted by the Board of Trustees and in accordance with the notice of the meeting, the Regular Meeting of the Board of Trustees of the Portland Water District was held at the Jeff P. Nixon Training Center, 225 Douglass Street, Portland, Maine, and via Zoom, on Monday, August 26, 2024. Attending from staff were C. Crovo, S. Firmin, J. Wallace, J. Hudak, D. Katsiaficas, M. Demers, and C. Cote.

President Lunt convened the meeting at 6:04 p.m., with the Pledge of Allegiance and a moment of silence.

ROLL CALL

The roll was called by the Clerk. All Trustees were present.

ACCEPTANCE OF MINUTES

Trustee Cote made a motion to accept the minutes of the Regular Meeting of July 22, 2024, seconded by Trustee McCann. It was voted all in favor.

Trustee Willett made a motion to accept the minutes of the Special Meeting of August 1, 2024, seconded by Trustee Crockett. It was voted all in favor.

Trustee Cote made a motion to accept the minutes of the Workshop Meeting of August 12, 2024, seconded by Trustee Levinsky. It was voted all in favor.

INVITATION FOR PUBLIC COMMENT

None

REPORTS

There were no Committee reports for the month of August.

NEW BUSINESS

Order 24-022, authorizing the President of the Board to execute an agreement regarding the General Manager.

On June 28, 2024, the General Manager requested leave to take care of a family matter. He has been on leave since that time. The General Manager has resigned his position as of the effective date described above. The District has agreed to accept the resignation and has instructed its labor counsel to negotiate an appropriate Separation Agreement, which the President shall execute.

It was moved by President Lunt and seconded by Trustee McCann.

It was Voted and unanimously,

WHEREAS, the General Manager has submitted his resignation effective August 26, 2024;

ORDERED, the President of the Board is authorized to execute a Separation Agreement as negotiated by the District's labor counsel.

Order 24-023, appointing an interim General Manager.

The General Manager has resigned his position effective August 26, 2024. The District is in need of an interim manager while the search for a new General Manager proceeds. Chris Crovo, the District's Director of Asset Management and Planning, has agreed to act as the District's Interim Manager.

It was moved by President Lunt and seconded by Trustee McCann.

It was Voted and unanimously,

ORDERED, Christopher Crovo is hereby appointed as the Interim General Manager of the Portland Water District.

DISCUSSION

The Trustees discussed the process for hiring a consultant to conduct a search for a new General Manager.

The Board discussed the process for conducting a GM search. An RFP process will be conducted to find a consulting firm to do the actual search and bring candidates to the subcommittee for review.

The General Manager hiring subcommittee will consist of the following Trustees: Lunt, McCann, Douglass, Libby, and Crockett.

OTHER BUSINESS

None

SECOND INVITATION FOR PUBLIC COMMENT

None

TRUSTEE COMMENTS

None

EXECUTIVE SESSION

The Board went into executive session pursuant to 1 M.R.S. §405 (6)(D) labor negotiations, to discuss the status of labor union contract negotiations with the District's labor attorney.

Trustee McCann made a motion to go into executive session, pursuant to 1 M.R.S. §405(6)(D) labor negotiations, to discuss the status of labor union contract negotiations with the District's labor attorney, seconded by Trustee Crockett. All in favor.

Trustee Libby made a motion to come out of executive session, pursuant to 1 M.R.S. §405(6)(D) labor negotiations, to discuss the status of labor union contract negotiations with the District's labor attorney, seconded by Trustee Crockett. All in favor.

ADJOURNMENT

The meeting adjourned at 6:57 p.m.

Submitted by,

Donna M. Katsiaficas
Clerk