

AGENDA
PORTLAND WATER DISTRICT

225 Douglass Street, Portland, Maine

Jeff P. Nixon Training Center

6:00 p.m. on Monday, August 26, 2024

Remote Meeting Participation Available to the Public via Zoom at:

<https://us06web.zoom.us/j/89323028909?pwd=ybUmviIAQoFvEZ94Vi3Zsv7LdbZDpx.1>

1. Convene Meeting with Pledge of Allegiance and moment of silence. President Lunt
2. Roll Call Clerk
- 3a. Acceptance of Minutes of the Regular Meeting of July 22, 2024 President Lunt
- 3b. Acceptance of Minutes of the Special Meeting of August 1, 2024
- 3c. Acceptance of Minutes of the Workshop Meeting of August 12, 2024 President Lunt
4. Invitation for Public Comment President Lunt
5. Reports:
 - Operations Committee Reports (no report) Trustee Shattuck-Heidorn
 - Planning Committee Reports (no report) Trustee Crockett
 - Administration & Finance Committee Reports (no report) Trustee Cote
6. New Business
 - A. Order 24-022 authorizing the President of the Board to execute an agreement regarding the General Manager. President Lunt
 - B. Order 24-023 appointing an Interim General Manager. President Lunt
7. Discussion

The Trustees will discuss the process for hiring a consultant to conduct a search for a new General Manager. President Lunt
8. Other Business. An item may be added to this agenda provided seven trustees vote to waive the rule regarding agendas. President Lunt
9. Second Invitation for Public Comment. President Lunt
10. Trustee Comments. President Lunt
11. Executive Session. A motion will be made to go into Executive Session, pursuant to 1 M.R.S. §405 (6)(D) labor negotiations, to discuss the status of labor union contract negotiations with the District's labor attorney. President Lunt
12. Adjournment. President Lunt

Donna M. Katsiaficas
Clerk

Portland Water District
Board of Trustees Regular Meeting
August 26, 2024

New Business

Agenda Item 6A - 6B



BOARD OF TRUSTEES / AGENDA ITEM SUMMARY

Agenda Item: 6A Order 24-022
Date of Meeting: August 26, 2024
Subject: General Manager Resignation
Presented By: William Lunt, President

RECOMMENDATION

The following proposed language is presented for Board of Trustee approval:

WHEREAS, the General Manager has submitted his resignation effective August 26, 2024;

ORDERED, the President of the Board is authorized to execute a Separation Agreement as negotiated by the District's labor counsel.

BACKGROUND

On June 28, 2024, the General Manager requested leave to take care of a family matter. He has been on leave since that time. The General Manager has resigned his position as of the effective date described above. The District has agreed to accept the resignation and has instructed its labor counsel to negotiate an appropriate Separation Agreement, which the President shall execute.



BOARD OF TRUSTEES / AGENDA ITEM SUMMARY

Agenda Item: 6B Order 24-023
Date of Meeting: August 26, 2024
Subject: Appointing an Interim General Manager
Presented By: William Lunt, President

RECOMMENDATION

The following proposed language is presented for Board of Trustee approval:

ORDERED, Christopher Crovo is hereby appointed as the Interim General Manager of the Portland Water District.

BACKGROUND

The General Manager has resigned his position effective August 26, 2024. The District is in need of an interim manager while the search for a new General Manager proceeds. Chris Crovo, the District's Director of Asset Management and Planning, has agreed to act as the District's Interim Manager.